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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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| PUBLIC MEETING MINUTES: | BOARD OF CLINICAL SOCIAL WORK EXAMINERS |
| MEETING DATE AND TIME: | Monday, April 18, 2011 at 9:00 a.m. |
| PLACE: | 861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building |
| MINUTES APPROVED | 5/16/2011 |

MEMBERS PRESENT

Fran Franklin, Professional Member, **President** 9:09 a.m. – 11:57 a.m.
Philip Thompson, Professional Member, **Vice President**
Sandra Bisgood, Public Member, **Secretary**
Yen-Anh Gibson, Public Member
Florienda Scott-Cobb, Professional Member
Kyla Teed, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Heeney, Deputy Attorney General
Jessica Williams, Administrative Specialist II

MEMBER ABSENT

Rochelle Mason, Professional Member

ALSO PRESENT

Donna Huntington
Dwight Hyman, ASWB
Beth Lawson
John Shuford, NASW

CALL TO ORDER

Mr. Thompson called the meeting to order at 9:03 a.m.

NEW BOARD MEMBER TRAINING

Mr. Thompson reviewed applications for the examination and reciprocity on the projector with the new Board members. He pointed out particular things to look for when reviewing the applications for approval.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the March 21, 2011 minutes for approval. Mr. Thompson made a motion, seconded by Ms. Bisgood, to approve the minutes as presented. Motion unanimously carried.

Presentation from Mr. Dwight Hyman, Director of Board Services of the ASWB

Mr. Hyman addressed the Board and discussed the changes that are occurring through out the ASWB. He circulated documents such as the model act for states that currently regulate multiple levels of licensure for social worker throughout the United States. Currently, Delaware is only one of eight states who only regulate one type of social work (clinical social work). Mr. Hyman also informed the Board of the different types of services the ASWB offers in regards to test preparation and continuing education.

Propose to Deny Hearing (10:30 a.m.) Donna Huntington

The Board reviewed additional documentation that Ms. Huntington submitted prior to the hearing. Mr. Thompson made a motion, seconded by Ms. Bisgood, to approve Ms. Huntington's application for licensure by reciprocity; therefore canceling the hearing. Motion unanimously carried

UNFINISHED BUSINESS

Review Draft Regarding Revisions to the Statute and Rules & Regulations

This item was tabled until the May meeting.

Review Proposed Questions for Professional Supervision Form

This item was tabled until the May meeting

NEW BUSINESS

Assign Complaints

Mr. Thompson agreed to be the contact person for complaint #31-02-10 and #31-03-10.

After reviewing the complaints, Mr. Thompson informed Ms. Williams that he cannot be the contact person for complaint #31-02-10 due to a conflict of interest. This complaint will be reassigned at the May meeting.

Continuing Education Audit Review

The Board reviewed the audit information submitted by the licensees who were selected for random audit and took the following actions:

Certified letters will be sent to the licensees who have not responded to the audit to advise them that they have 30 days to comply with the audit or they will need to appear for a rule to show cause hearing.

Certified letters will be sent to the licensees who were deficient because the board did not accept some of their coursework due to having too much self-directed activity or not submitting the appropriate documentation and to advise them that they have 90 days to make up the deficiency.

Certified letters will be sent to the licensees who were deficient because they did not have enough CE that was completed during the licensure period or confirm that they did not complete the required amount of continuing education during the licensure period. The licensees will have

twenty days after they receive the letter to respond to the Board. If they do not respond within the twenty days, they will be scheduled for a rule to show cause hearing.

Review Request for Inactive Status – Jennifer Mallowney

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve Jennifer Mallowney's request for her license to be placed on inactive status. Motion unanimously carried.

Ratification of Application to sit for the ASWB Exam – Mia Pettit

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to ratify the application to sit for the ASWB exam for Mia Pettit. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – DeeAnn Widder

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to ratify the application to sit for the ASWB exam for DeeAnn Widder. Motion unanimously carried.

Review of Applications to Sit for the ASWB Exam- Jennelle Birthwright

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Jennelle Birthwright. Motion unanimously carried.

Review of Applications to Sit for the ASWB Exam- Carol Deputy

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Carol Deputy. Motion unanimously carried.

Review of Applications to Sit for the ASWB Exam- Ayo Fearn

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Ayo Fearn. Motion unanimously carried.

Review of Applications to Sit for the ASWB Exam- Renee Goselin

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Renee Goselin. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam- Arneice Ritchie

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to propose to deny the application to sit for the ASWB Exam for Arneice Ritchie. Motion unanimously carried.

Review of Applications for Licensure by Reciprocity – Elizabeth Halvorsen

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to propose to deny the application for licensure by reciprocity for Elizabeth Halvorsen. Motion unanimously carried.

CORRESPONDENCE

Review Correspondence from Scott Barnthouse Requesting Hardship Extension for CE's

The Board reviewed the correspondence from Mr. Barnthouse requesting a hardship extension for his required CE's. Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, deny his request based on the fact that he did not make the request prior to the expiration of his license. Motion unanimously carried.

Review Correspondence from the ASWB Regarding Examination Pass Rates

Ms. Williams informed the Board that currently Delaware's pass rates regarding the ASWB examination is 38.4%.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Ms. Warren informed the Board that a new bill was introduced in the legislature in regards to licensees who have been convicted of a felony sex offense. The bill will require permanent revocation of the license of any licensed clinical social worker convicted of a felony sexual offense. Ms. Warren answered the Board's questions regarding the new bill.

PUBLIC COMMENT

Mr. Shuford addressed the Board and expressed his opinions in regards to the new legislation regarding felony sex offenses.

Ms. Lawson addressed the Board to get clarification in regards to the continuing education audit and the process if a licensee is deficient.

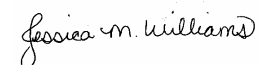
NEXT MEETING

The next meeting will be held on May 16, 2011 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Mr. Thompson made a motion, seconded by Ms. Bisgood, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 11:27 a.m.

Respectfully submitted,



Jessica Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners